



Date: **June 18, 2024**
Prepared by: **Lisa Demers, Superintendent of Education**
Jennifer Morrow, Principal of Special Education
Subject: **Special Education Report 2024**

Background

A memorandum was issued to all Directors of Education from the Ministry of Education on April 5, 2011 titled, Instructions Regarding School Boards'/School Authorities' Reports on the Provision of Special Education Programs and Services, 2011. This memorandum advised that boards would not be required to submit a special education plan to the Ministry. However, boards are required to ensure that a report is available to our community regarding the special education programs and services available to meet the needs of the students in our board. School boards are required to review the report and update it by making any necessary additions and/or amendments to relevant sections. In preparing or updating this report, school boards and school authorities must continue to consult with their respective Special Education Advisory Committees (SEAC) as per *Regulation 464/97*.

Each school board must ensure that this information is made available to all members of the board community by the start of each school year. School boards are strongly encouraged to post the special education reports in a user-friendly format on their public websites.

A comprehensive report on special education programs and services should include the components that are defined in *Standards for School Boards' Special Education Plans (2000)* as well as the protocols established in PPM 149.

Boards are required to submit a copy of a completed checklist signed by the Director of Education, including board website link, to the regional office.

Highlights

The St. Clair Catholic District School Board's Special Education Report 2024 is prefaced with the Board Special Education Report Status of 2023.

The Ministry checklist outlining the components that must be included in the Special Education Report was utilized to ensure compliance by the St. Clair Catholic District School Board. The 2024 Special Education Report for the St. Clair Catholic District School Board contains the following sections, which address all components identified by the Ministry of Education in addition to board-specific materials. Materials updated from the 2023 report are shown in bold and italics.



Acronyms Related to Special Education

Section 1: Consultation Process

Section 2: Model for the Delivery of Special Education Programs and Services

Section 3: Roles and Responsibilities

Section 4: Early identification Procedures & Intervention Strategies

Section 5: Identification, Placement Review Committee Process

Section 6: Educational and Other Assessments

Section 7: Specialized Health Support Services in School Settings

Section 8: Categories of Exceptionalities and Definitions

Section 9: Special Education Placements Provided By the Board

Section 10: Individual Education Plans

Section 11: Provincial and Demonstration Schools

Section 12: Special Education Staff

Section 13: Staff Development

Section 14: Equipment

Section 15: Accessibility of School Buildings

Section 16: Transportation

Section 17: The Board's Special Education Advisory Committee

Section 18: Transition Planning and Coordination of Services with Other Ministries/Agencies

Section 19: Submission and Availability of School Board Plans

Appendices

Appendix 1: Parent Guide to Special Education

Appendix 2: Personal Care Protocol

Appendix 3: Sample IEP Exemplar – Multiple Exceptionalities Communication: Autism/Intellectual: Developmental Disability)

Appendix 4: IEP Principal Checklist

Appendix 5: Special Education Staff

Appendix 6: Special Education and Student Services Department

Appendix 7: SEA Administration Procedure

Appendix 8: Transition Protocol – Children Entering School

Appendix 9: Partnerships with External Providers

Recommendations

That the St. Clair Catholic District School Board receive the report: *Special Education Report 2024, for information.*